



Philippine Badminton Association Tournament Sanctioning Guidelines

Background:

The Philippine Badminton Association (PBAD) is the governing body for badminton in the Philippines. Its primary responsibilities include overseeing and promoting the sport, developing players, organizing competitions, and implementing rules and regulations to ensure fair play.

In 2023, PBAD introduced the **Philippine National Ranking System** for both Open and Juniors Categories. This ranking system is a vital tool for evaluating player performance, determining tournament seeding, and establishing an official basis for sending players to international competitions.

To ensure the allocation of ranking points, PBAD is now accepting applications for tournament sanctioning, officially making them a part of the ranking points system.

Philippine Badminton Sanctioned Tournament Regulation:

Definition: All tournaments sanctioned by PBAD will be governed by these regulations, hereafter referred to as "PBAD Tournaments."

Description: PBAD Tournaments are open to all Filipino badminton players eligible to participate. They are entitled to receive PBAD Ranking Points following Philippine National Ranking System regulations. The tournaments are categorized as PH Super 100, 300, 500, 750, and 1000.

Number of Courts: A minimum of 5 courts must be used.

Organization and Responsibility:

- I. A local tournament must be sanctioned by PBAD. A club or another specific body recognized by PBAD can organize the tournament as the Local Host.

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- II. The application and request for sanction must be submitted to the Philippine Badminton Association. The member association requesting sanction must have ultimate authority and is responsible for ensuring the tournament runs satisfactorily, following PBAD and BWF regulations.
- III. Failure to comply with tournament regulations may result in sanctions and penalties as outlined in these regulations or as decided by PBAD.
- IV. Sanction submissions must be made at least **2 months** prior to the tournament date. Late submissions will be subject to PBAD Review.
- V. Member associations must submit the tournament prospectus to PBAD 2 months prior to the tournament date with complete details. Modifications to the prospectus after submission are not allowed unless there is a viable reason. PBAD reserves the right to reject changes to the tournament's prospectus.
- VI. For new hosting venues, member associations must provide the following:

- Images of the tournament venue
- Website of recommended accommodation (if applicable)
- Logistical information for arrival and departure

- VII. The minimum number of entries for the main competition in each event draw is as follows:

- Men's Singles: 8 players
- Women's Singles: 8 players
- Men's Doubles: 8 pairs
- Women's Doubles: 8 pairs
- Mixed Doubles: 8 pairs

- VIII. Organizing members can cancel the tournament in case of force majeure. Cancellation must be communicated in writing no later than **1 month (30 days)** before the start of the tournament. Cancelling the tournament later than 3 months for reasons other than force majeure may result in an administrative fine of **Php 10,000**.
- IX. PBAD is not liable for any claims, actions, damages, costs, or expenses of any nature whatsoever, including but not limited to death, injury, loss of person, or property arising from the tournament.
- X. PBAD owns all rights and commercial activities, including but not limited to internet, television, radio, sound, moving pictures, player's images, and logos in connection with the event.

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Prior to staging the tournament, an agreement must be reached between the Member association and PBAD regarding the rights each party can exploit concerning the tournament. The rights include:

- TV Broadcast – Rights and Production
- Commercial Rights
- Interactive Rights
- Mobile Rights
- Digital Rights

Based on the agreed and allocated rights, the organizing member association will be granted a license to exploit any agreed-upon rights and commercial activities. PBAD's logo must appear appropriately in all online and offline visuals, branding materials, promotional items, printed materials, backdrops, invitations, and programs. PBAD retains the right to produce a video stream.

Advertising in Playing Areas: Advertising shall be permitted in accordance with PBAD regulations.

Prize Money:

- All prize money must be stipulated and paid in Philippine Pesos or US Dollars.
- If withholding tax is involved, it must be highlighted during the sanction application.
- It is recommended that prize money be paid directly to players immediately after the last match.
- If tournament organizers, due to local tax rules, have to deduct taxes before paying out the prize money, this shall be clearly announced. When the prize money is handed out, all players shall also receive a letter/documentation from the local tax department proving that taxes have been paid. If not fulfilled, organizers shall pay out the full amount of prize money.

PBAD Ranking Points:

Name of Tournament	Winner	Runner Up	3/ 4	5/ 8	9/ 16	17/ 32	33/ 64	65/ 128
Philippines Super 1000	12000	10200	8400	6600	4800	3000	1200	600
Philippines Super 750	9200	7800	6420	5040	3600	2220	880	430
Philippines Super 500	7000	5950	4900	3850	2750	1670	660	320
Philippines Super 300	5000	4250	3500	2720	1920	1170	460	220
Philippines Super 100	4800	4030	3280	2500	1700	950	240	110

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The points received by the player adhere to the PBAD Ranking System.

Conditions for Tournaments and Players:

- All five events must be played: Men's Singles, Women's Singles, Men's Doubles, Women's Doubles, and Mixed Doubles.
- PBAD reserves the right to accept tournaments that do not comply with these requirements. A maximum of 2 rounds per event, per day, is allowed in the main draw.
- Players and Coaches must adhere to the Code of Conduct as prescribed by BWF.

Tournament Venue: All matches must be played at the same venue with a minimum of 5 courts. It is mandatory that all matches are played on standard approved portable mats. All courts must have a scoreboard. At least 1 personnel each for:

- Match Control
- Umpire Control
- Line Judges Control
- Shuttle Cock Control
- Player's Marshall
- Announcer

If applicable, organizers shall propose an official hotel for players and the point of arrival. Official hotels should not be less than a 3-star rating. Free transport shall be provided from the official point of arrival to official hotels. Organizers are allowed to charge players for transport, but it should be clearly stated in the prospectus. The organizer shall provide players with the necessary conditions for their well-being, including:

- Food/Available Food at the venue
- Player's Lounge
- Stringing Service for all participants
- Free wifi connection
- Practice/Training Courts/Hall
- Warm-up court
- Training at the venue - 1 day before the first matches
- Tournament Software System - c/o PBAD

Shuttlecocks:

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- The brand of shuttle to be used must be of good quality and approved by BWF. The same brand and quality of shuttles must be used throughout the tournament. Recommended speeds include 2 options.

Umpires and Line Judges:

- Umpires of adequate quality must be available throughout the tournament. It is recommended to have at least 3 umpires from Metro Manila, Luzon, Visayas, and Mindanao to maintain neutrality.
- If organizers do not provide uniforms for umpires, they shall use black-colored uniforms for the tournament.
- A Service Judge must be provided for the whole tournament **or can be required from quarters to finals.**
- Line Judges must be provided for the whole tournament. For the main draw, quarters should have 2 line judges per court, and semis to finals should have 4 line judges.
- Line judges must be a minimum of 16 years old.

Referees:

- PBAD will appoint 1 Referee for all PBAD Tournament
- Member association organizers are responsible for covering the travel expenses of the appointed referee, including accommodation and breakfast.
- No travel booking can be made without the confirmation of PBAD.
- The referee is required to send a written report to PBAD no later than 2 weeks after the completion of the tournament.

Entries:

- All tournaments must use the PBAD Tournament Software License and will utilize the Online Entry System. The following information for players must be included:
 - PBAD Membership ID
 - Name
 - National Ranking Order (If applicable)
 - Event Category

Entry Fee: The entry fee will be determined based on the organizer's proposed fee structure. The organizer is required to provide a detailed justification for the proposed entry fees. This justification should outline the various costs associated with organizing the event, such as venue expenses, equipment, personnel, and other relevant factors.

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This transparency ensures that participants clearly understand how their entry fees contribute to the overall execution of the event.

Clothing: Will follow BWF Guidelines.

Seeding: The seeding shall be based on latest PNRS Ranking results.

Draw:

- The draw shall be done by PBAD in accordance with BWF General Competition Regulations. PBAD should make the draw 1 week before the tournament's begin date. No alterations, except withdrawal, can be made to the entries after the draw.

Withdrawals:

- Any withdrawal after the day immediately preceding the draw for any reason whatsoever renders the member association concerned liable to an amount of PHP 10,000* For the inconvenience caused by the withdrawal.
- Any player not showing up in the tournament without having been withdrawn in advance renders concerned liable to an amount of PHP 5,000 For the inconvenience caused by the "no show."
- For the purpose of these regulations, retiring from a match shall not be considered a withdrawal. However, if a player is entered in more than one event, the player must be withdrawn from all other events.

On-court Doctor:

- A doctor or at least a paramedic must be present throughout the tournament duration. The medical team should have adequate equipment such as a stretcher, wheelchair, etc.

Results:

- Everyday results must be sent to PBAD. The TP file with final results must also be sent to PBAD immediately after the tournament.
- Please email to; jemvpenaverde@gmail.com

Implementation:

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- PBAD has full authority to implement, interpret, and modify these regulations and to impose penalties on any member for infringement of any of these regulations.

Tournament Specific Requirements

- Must follow BWF Rules / Guidelines
- Scoring must be 1-21 , best of 3 games

Tournament Sanction Application Fee:

- The tournament application fee for both Open and Juniors Tournament is Php 5,000 or 5% of Total Prize Money whichever is higher.
 - Sanction application fee shall be paid as follow:
 - Via Bank Transfer:
 - Bank: BDO Unibank
 - Name: Philippine Badminton Association
 - Account Number: 001428013924
- In addition to the above tournament fee , The use of PBAD Tournament Software License Fee is Php 12,000.

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