



Philippine Badminton Association Tournament Sanctioning Guidelines

Version 1.0, June 24, 2024

Background:

The Philippine Badminton Association (PBAD) is the governing body for badminton in the Philippines. Its primary responsibilities include overseeing and promoting the sport, developing players, organizing competitions, and implementing rules and regulations to ensure fair play.

In 2023, PBAD introduced the **Philippine National Ranking System** for both Open and Juniors Categories. This ranking system is a vital tool for evaluating player performance, determining tournament seeding, and establishing an official basis for sending players to international competitions.

To ensure the allocation of ranking points, PBAD is now accepting applications for tournament sanctioning, officially making them a part of the ranking points system.

Philippine Badminton Sanctioned Tournament Regulation:

Definition: All tournaments sanctioned by PBAD will be governed by these regulations, hereafter referred to as "PBAD Tournaments."

Description: PBAD Tournaments are open to all Filipino badminton players eligible to participate. They are entitled to receive PBAD Ranking Points following Philippine National Ranking System regulations. The tournaments are categorized as Philippine Super 100, 300, 500, 750, and 1000 for Open and Philippine Junior Super 500, 750 and 1000 for Juniors

Number of Courts: A minimum of 4 courts must be used.

Organization and Responsibility:

- I. A local tournament must be sanctioned by PBAD. A club or another specific body recognized by PBAD can organize the tournament as the Local Host.
- II. A letter of interest (LOI) to sanction a tournament must be submitted to the Philippine Badminton Association. The LOI should include the tournament's prospectus. The member association requesting sanction must have ultimate authority and is responsible for ensuring the tournament runs satisfactorily, following PBAD and BWF regulations.
- III. Failure to comply with tournament regulations may result in sanctions and penalties as outlined in these regulations or as decided by PBAD.
- IV. Sanction submissions must be made at least **sixty (60) days** prior to the tournament date. Late submissions will be subject to PBAD Review.
- V. PBAD reserves the right to reject changes to the tournament's prospectus.
- VI. For new hosting venues, member associations must provide the following:
 - Images of the tournament venue
 - Website of recommended accommodation (if applicable)
 - Logistical information for arrival and departure
- VII. The minimum number of entries for the main competition in each event draw is as follows:
 - Men's Singles: 8 players
 - Women's Singles: 8 players
 - Men's Doubles: 8 pairs
 - Women's Doubles: 8 pairs
 - Mixed Doubles: 8 pairs
- VIII. Organizing members can cancel the tournament in case of force majeure. Cancellation must be communicated in writing no later than **1 month (30 days)** before the start of the tournament. Cancelling the tournament less than 1 month (30 days) before the tournament for reasons other than force majeure will result in an administrative fine of **Php 10,000.00**
- IX. PBAD is not liable for any claims, actions, damages, costs, or expenses of any nature whatsoever, including but not limited to death, injury, loss of person, or property arising from the tournament.

Based on the agreed and allocated rights, the organizing member association will be granted a license to exploit any agreed-upon rights and commercial activities. PBAD's logo must appear appropriately in all online and offline visuals, branding materials, promotional items, printed materials, backdrops, invitations, and programs. The PNRS badge must be placed at the upper right corner of all applicable marketing collaterals.

Actual placement of the PBAD logo and PNRS are subject for approval of PBAD.

Advertising in Playing Areas: Advertising shall be permitted following PBAD and BWF regulations.

Prize Money:

- All prize money must be stipulated and paid in Philippine Pesos
- If withholding tax is involved, it must be highlighted during the sanction application.
- It is recommended that prize money be paid directly to players immediately after the last match.
- If tournament organizers, due to local tax rules, must deduct taxes before paying out the prize money, this shall be clearly announced. When the prize money is handed out, all players shall also receive a letter/documentation from the local tax department proving that taxes have been paid. If not fulfilled, organizers shall pay out the full amount of prize money.

Conditions for Tournaments and Players:

- Ideally, all five events must be played: Men's Singles, Women's Singles, Men's Doubles, Women's Doubles, and Mixed Doubles in order of priority.
- However, PBAD can still sanction tournaments with at least 3 of the 5 events
- A maximum of 2 rounds per event, per day, is allowed in the main draw.
- Players and Coaches must adhere to the Code of Conduct as prescribed by BWF.

Tournament Venue: All matches must be played on standard-approved portable mats or flooring. All courts must have a scoreboard. At least 1 personnel each for:

- Match Control
- Umpire Control
- Line Judges Control

*Subject for review and changes

- Shuttle Cock Control
- Player's Marshall
- Announcer

Shuttlecocks:

- The brand of shuttle to be used must be of good quality and approved by BWF. The same brand and quality of shuttles must be used throughout the tournament. Recommended speeds include 2 options.

Umpires and Line Judges:

- If organizers do not provide uniforms for umpires, they shall use black-colored uniforms for the tournament.
- Line Judges must be provided for the whole tournament. For the main draw, quarters should have 2-line judges per court, and semis to finals should have 4 line judges.
- Line judges must be a minimum of 16 years old.

Referee:

- There should be at least one (1) referee that is PBAD or BWF Certified.
- The referee is required to send a written report to PBAD no later than 2 weeks after the completion of the tournament.

Entries:

- All tournaments must use the Tournament Software License either provided by PBAD or purchased independently. The following information for players must be included:
 - PBAD Membership ID
 - Name
 - National Ranking Order (If applicable)
 - Event Category

Entry Fee:

The entry fee will be determined based on the organizer's proposed fee structure. The organizer is required to provide a detailed justification for the proposed entry fees. This justification should outline the various costs associated with organizing the event, such as venue expenses, equipment, personnel, and other relevant factors.

This transparency ensures that participants clearly understand how their entry fees contribute to the overall execution of the event.

Clothing:

Will follow BWF Guidelines.

Seeding:

The seeding shall be based on the latest PNRS Ranking results.

Draw:

- The draw shall be done by following BWF General Competition Regulations. Tournament Organizer should make the draw 1 week before the tournament's begin date. No alterations, except withdrawal, can be made to the entries after the draw.

Withdrawal:

- For these regulations, retiring from a match shall not be considered a withdrawal. However, if a player is entered in more than one event, the player must be withdrawn from all other events.

On Court Doctor:

- A doctor or at least a paramedic must be present throughout the tournament duration. The medical team should have adequate equipment such as a stretcher, wheelchair, etc.

Result:

- Everyday results must be sent to PBAD. The TP file with the results must also be sent to PBAD immediately after the tournament.
- Please email to smashpilipinas@yahoo.com

Implementation:

- PBAD has full authority to implement, interpret, and modify these regulations and to impose penalties on any member for infringement of any of these regulations.
- Violation of any regulations can incur a penalty fee of Php 10,000.00.

Tournament Specific Requirements

- Must follow BWF Rules / Guidelines
- Scoring must be 1-21, best of 3 games

Tournament Sanction Application Fee:

- The tournament sanctioning fee for Open and Juniors Tournament is Php 5,000 or 5% of Total Prize Money whichever is higher.
 - Sanction application fee shall be paid as follow:
 - Via Bank Transfer:
 - Bank: BDO Unibank
 - Name: Philippine Badminton Association
 - Account Number: 001428013924
 - If the tournament will have an Open and Age Group, the sanctioning fee will be **P10,000.00**
 - In addition to the above tournament fee , The use of PBAD Tournament Software License Fee is **Php 12,000.**

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